

KARNACK INDEPENDENT SCHOOL DISTRICT

REGULAR BOARD MINUTES MEETING, MAY 11, 2017

The Board of Trustees for the Karnack Independent School District met in Regular Session Thursday, May 11, 2017 at 6:00 p.m. in the cafeteria of G.W. Carver PK-8 school. A public notice announcement was posted prior to the meeting at the Administration Building, at the front entrance of the school, and on the school website.

1. Ray Polk, President, called the meeting to order at: 6:05 p.m.
2. Roll Call:
 - a. Present
 - i. Robert Broadnax
 - ii. Jim McCutchens
 - iii. Ray Polk
 - iv. Russell Wright
 - v. Lacy Warren
 - b. Not Present
 - i. Judy Van DeVenter
 - ii. Elaine Jackson
3. Prayer was rendered by Ray Polk.
4. Open Forum: Gwen Criner, spoke and gave invitations to the board for the Military Appreciation BBQ, to be held on May 24, 2017 at 1:00 p.m. on the football field.
5. Superintendent's Report
 - a. **Superintendent Amy Dickson**
 - i. TASA/TASB Convention: October 6-8, 2017, Dallas, Texas. Mr. Polk would like an estimate on the cost per board member to attend.
 - ii. Scholarship Update: Two students returned their applications: one from Waskom and one from Jefferson. Ms. Alice is working with a third. Superintendent's goal is to honor both students, along with the two currently receiving the scholarship from previous years. The amounts need to be determined and the recipients named.
 - iii. Taxes: Our preliminary property values have an estimated drop of 3-6% for next year. This equates to \$175,000 decrease in tax collections. We are hopeful that the final values will go up. Hoping that the decrease in tax collections will result in a smaller Chapter 41 payment.
 - iv. Teacher Appreciation: Teacher Appreciation Week events were listed: breakfast, sub sandwich lunch, hot pretzels

b. Principal, Lydia Fields, George Washington PK-8 School

- i. Enrollment: 146
- ii. See attachment for upcoming events

c. Technology and Ace Director, Glenn Hicks

- i. See Attached

6. Consent Agenda:

Jim McCutchens made a motion to accept the Consent Agenda. **Russell Wright** seconded. With a unanimous show of hands the motion carried.

- i. Minutes from the Regular Board Meeting, April 13, 2017
- ii. Financial Statement and Tax Collections Report dated April 2017.

7. Discussion/Action Agenda:

- a. Discussion/Action on Policy Update 108. **Robert Broadnax** made a motion to add, revise, or delete (LOCAL) policies as recommended by TASB Policy Service and according to the Instruction Sheet for TASB Localized Policy Manual Update 108. **Jim McCutchens** seconded. With a unanimous show of hands, the motion passed.
- b. Discussion Final Chapter 41 Recapture Payment for 2015-2016. For the Near Final, TEA refunded \$85,171. The Final payment is an additional \$32,477. This means that we overpaid by \$52,694 for 2015-2016. We would rather receive a refund than owe additional funds.
- c. Discussion/Action to renew Contract with Caver and Setser, Inc. Certified Public Accountants for fiscal year ending August 31, 2017. **Jim McCutchens** made a motion to renew contract. **Lacy Warren** seconded. With a unanimous show of hands, the motion carried.
- d. Discussion and possible action to terminate the probationary contract of the KISD Principal, effective at the end of the 2016-2017 school year, due to elimination of position. **Possible action following closed session.**

8. COMMITTEE REPORTS

- a. None

9. Closed Session: 6:48 p.m.

10. Open Session: 7:35 p.m.

Lacy Warren made a motion to terminate the probationary contract of the KISD principal, effective at the end of the 2016-2017 school year, due to the elimination of the position. **Robert Broadnax** seconded the motion. With a unanimous show of hands, the motion carried.

Adjourned: 7:37 p.m.



Ray Polk, President



Judy VanDeventer, Secretary

George Washington Carver School

Lydia Fields, Principal
 Oliver Deal, Athletic Director
 Ima Hicks, Counselor

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School Board Update May 11, 2017

Enrollment Report

| | | | | | |
|------------|----|-----------------|----|-----------------|----|
| Head Start | 17 | Head Start/PreK | 20 | Head Start/PreK | 20 |
| PK | 12 | Kindergarten | 13 | Kindergarten | 12 |
| Grade K | 13 | Grade 1 | 15 | Grade 1 | 14 |
| Grade 1 | 15 | Grade 2 | 14 | Grade 2 | 14 |
| Grade 2 | 11 | Grade 3 | 15 | Grade 3 | 15 |
| Grade 3 | 11 | Grade 4 | 13 | Grade 4 | 13 |
| Grade 4 | 12 | Grade 5 | 12 | Grade 5 | 13 |
| Grade 5 | 6 | Grade 6 | 8 | Grade 6 | 9 |
| Grade 6 | 12 | Grade 7 | 11 | Grade 7 | 11 |
| Grade 7 | 13 | Grade 8 | 14 | Grade 8 | 14 |
| Grade 8 | 5 | | | | |

| | | | | | |
|----------------------|------------|-----------------------|------------|---------------------|------------|
| May 2016 | | September 2016 | | October 2016 | |
| Enrollment | 127 | Enrollment | 135 | Enrollment | 135 |
| Head Start/PreK | 20 | Head Start/PreK | 20 | Head Start/PreK | 20 |
| Kindergarten | 12 | Kindergarten | 12 | Kindergarten | 10 |
| Grade 1 | 14 | Grade 1 | 14 | Grade 1 | 15 |
| Grade 2 | 14 | Grade 2 | 14 | Grade 2 | 15 |
| Grade 3 | 15 | Grade 3 | 15 | Grade 3 | 14 |
| Grade 4 | 13 | Grade 4 | 13 | Grade 4 | 13 |
| Grade 5 | 13 | Grade 5 | 13 | Grade 5 | 13 |
| Grade 6 | 11 | Grade 6 | 11 | Grade 6 | 11 |
| Grade 7 | 11 | Grade 7 | 12 | Grade 7 | 14 |
| Grade 8 | 15 | Grade 8 | 16 | Grade 8 | 16 |
| November 2016 | | December 2016 | | January 2017 | |
| Enrollment | 138 | Enrollment | 140 | Enrollment | 141 |

| | | | | | |
|-----------------|----|-----------------|----|-----------------|----|
| Head Start/PreK | 19 | Head Start/PreK | 20 | Head Start/PreK | 20 |
| Kindergarten | 11 | Kindergarten | 10 | Kindergarten | 11 |
| Grade 1 | 19 | Grade 1 | 19 | Grade 1 | 19 |
| Grade 2 | 17 | Grade 2 | 18 | Grade 2 | 19 |
| Grade 3 | 14 | Grade 3 | 12 | Grade 3 | 12 |
| Grade 4 | 13 | Grade 4 | 13 | Grade 4 | 14 |
| Grade 5 | 12 | Grade 5 | 12 | Grade 5 | 12 |
| Grade 6 | 10 | Grade 6 | 9 | Grade 6 | 9 |
| Grade 7 | 14 | Grade 7 | 13 | Grade 7 | 13 |
| Grade 8 | 16 | Grade 8 | 16 | Grade 8 | 16 |

| | | | | | |
|----------------------|------------|-------------------|------------|-------------------|------------|
| February 2017 | | March 2017 | | April | |
| Enrollment | 145 | Enrollment | 142 | Enrollment | 145 |

| | |
|-----------------|----|
| Head Start/PreK | 20 |
| Kindergarten | 11 |
| Grade 1 | 20 |
| Grade 2 | 19 |
| Grade 3 | 12 |
| Grade 4 | 14 |
| Grade 5 | 12 |
| Grade 6 | 9 |
| Grade 7 | 13 |
| Grade 8 | 16 |

May 2017
Enrollment **146**

Events

8th grade Social Studies STAAR exam

Thursday, May 11, 2017

SPED fishing trip Pirky Power Plant Lake
Head Start “A Day with Dad” at Josey Ranch

Friday, May 12, 2017

Hoop Fest
Gym 10 a.m. – 5:30 p.m.

Saturday, May 13, 2017

8th grade Jefferson High School Visit
10 a.m.

Monday, May 15, 2017

Author L. Hobbs writing workshop 3rd and 6th grade
Athletic Banquet
7 p.m. Cafeteria

Tuesday, May 16, 2017

8th grade Senior Day
Volleyball and Basketball Tournament

Wednesday, May 17, 2017

Chess Tournament vs Waskom
Head Start Caldwell Zoo

Thursday, May 18, 2017

Weather Day- No School

Friday, May 19, 2017

6-8 grade Caldwell Zoo

Monday, May 22, 2017

School Wide Field/Water Day

Tuesday, May 23, 2017

Kindergarten Graduation

8:30 a.m. Cafeteria

Head Start Graduation

10 a.m. in Head Start Classroom

Wednesday, May 24, 2017

Last Day of school early release at noon

8th grade graduation 6 p.m. Cafeteria

Thursday, May 25, 2017

8th grade trip DFW

May 31 and June 1, 2017

Indian College Tuesday

Every Tuesday throughout the year

Karnack Technology Report

1. Jive phones are working
2. Land lines are operational
3. Server is operating at 12% of potential
4. Switches are fully operational
5. Access Points are all operating
6. Network backbone is checked and operating with no collisions
7. Three main printers are operating
8. 180 google users managed on karnackisd.org
9. Karnackisd.org web site is fully operational
10. 142 Chromebooks in use
11. Each teacher has a desktop, laptop, Chromebook, Elmo, and projector that are operating

Participant Attendance

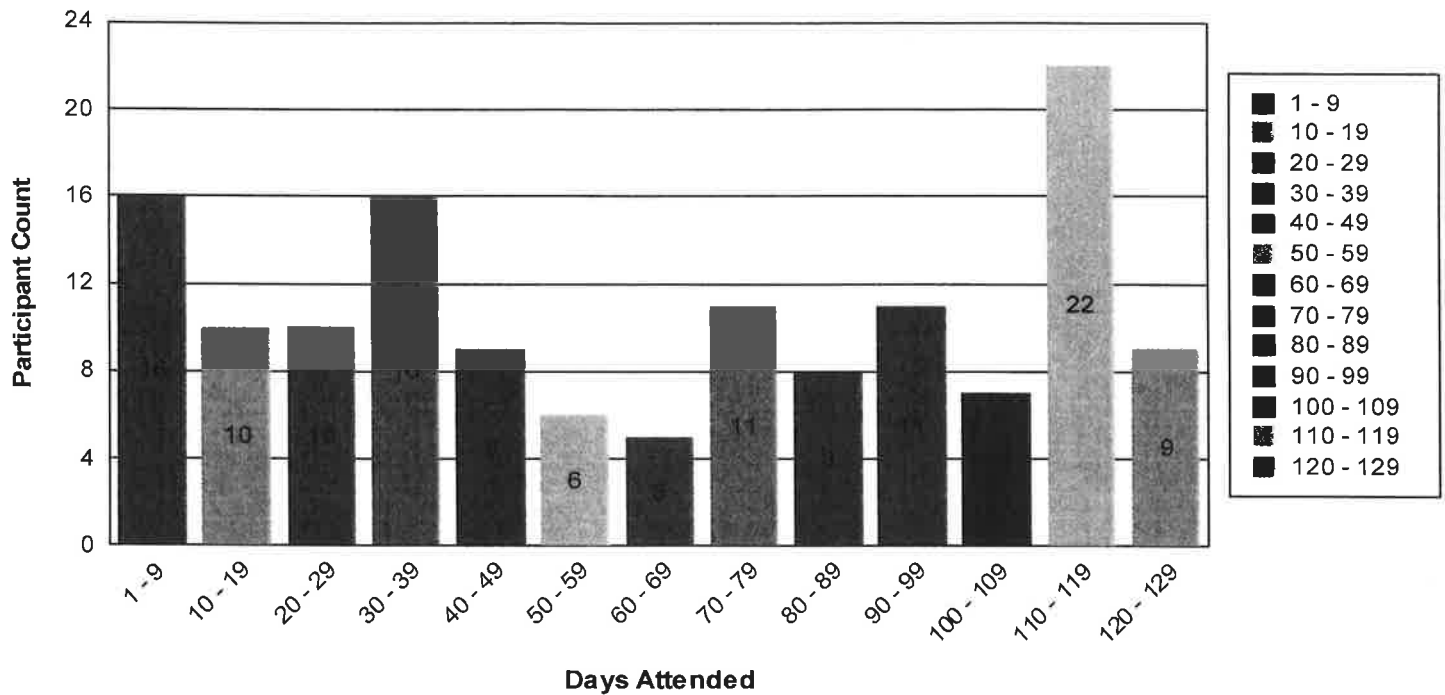
Report Description:

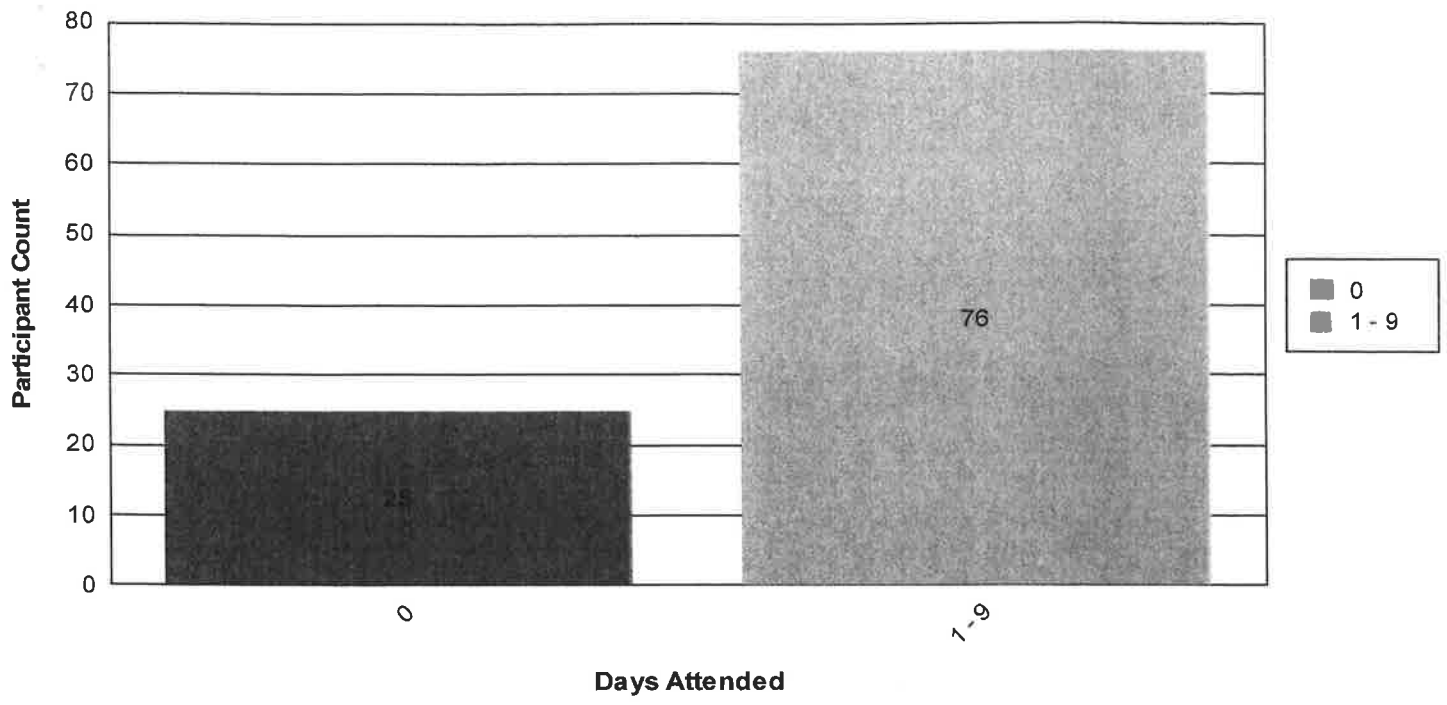
This report contains a list of participants by center with the number of unique days attended for the current school year. (Regular/Non-Regular Students)

Grantee: Karnack ISD

Combined Schools: Karnack HS and GW Carver ES

Center: C2 - GW Carver ES





4. Risk Assessment and Report

| Findings | | Summary of Evidence | Areas to Improve | Recommended Action Steps |
|--|------|---|--------------------------|--------------------------|
| Task 1: School-Community Engagement | | | | |
| 1.05 | | | | |
| 1.1: Campus Needs Assessments | 1 | Campus improvement plan uploaded. | No Concerns | None |
| 1.2: Community Needs Assessments | 1 | Multiple assessments, including county profile analysis and surveys uploaded. | No Concerns | None |
| 1.3: Community Engagement/Community Advisory Council | 1.25 | Community-targeted flyers, photos, newsletters, and information about ACE posted. Community taskforce member list and agendas posted. No volunteers at this time. | Currently no volunteers. | None |
| 1.3a: Information Dissemination | 1 | PLC meeting notes posted along with lesson plans shared to align with school day. | No Concerns | None |
| 1.3b: Active Participation | 1 | Principal/Site Coordinator emails, tutorial schedule, tutorial needs, and schedule for programming shared. | No Concerns | None |
| 1.3c: Volunteers - <i>Optional</i> | 0 | | | |
| 1.3d: Community Taskforce/Advisory Council - <i>Optional</i> | 1 | | | |
| 1.4: Evidence of Planning Alignment with the School Day Activities and Curriculum | 1 | | | |
| 1.5: Evidence of Center-Campus Collaboration | 1 | | | |
| Task 2: Intentional Activity Development and Targeted Student Recruitment | | | | |
| 1.00 | | | | |
| 2.1: ACE Activity and Lesson Plans | 1 | Planning sheet for all four-components posted. Lesson plans on ACE templates also shared with all core areas addressed. | No Concerns | None |
| 2.1a: Four-Component Activity Guide/ACE Activity & Lesson Planning | 1 | | | |
| 2.1b: ACE Activity & Lesson Templates | 1 | | | |
| 2.2: Center Program Schedules | 1 | Color-coded schedule reflecting the four components and operations schedule uploaded. | No Concerns | None |
| 2.3: Evidence of Ongoing Student Recruitment | 1 | Evidence of student recruitment presented, including flyers and forms. Student count provided. | No Concerns | None |
| 2.3a: Intentional Student Recruitment (targeted to most in need) | 1 | | | |
| 2.3b: Count of Regular Students (in lieu of grant application) | 1 | | | |
| 2.4: Evidence of Ongoing Student Data Review | 1 | ACE staff meeting agenda reflecting data discussion presented. School day and campus benchmarks posted. | No Concerns | None |
| 2.4a: Review of Data Sets | 1 | | | |
| 2.4b: Tutorial Prc/Post Assessments | 1 | PEIMS discipline logs and multiple referrals from school shared. | No Concerns | None |
| 2.5: Evidence of Behavior Interventions and Data Review | 1 | | | |
| Task 3: Family Engagement | | | | |
| 1.00 | | | | |
| 3.1: Family Engagement Activity Schedule | 1 | Overall schedule and activity flyers posted. | No Concerns | None |
| 3.2: FES Communication with Parents | 1 | Sign-in sheets, flyers, and agendas reflecting communication with families uploaded. Pictures of resource table in different months presented. | No Concerns | None |
| 3.2a: Communication Efforts | 1 | Surveys addressing needs uploaded. | No Concerns | None |
| 3.2b: Family Resource Center | 1 | Uploaded TX21st screenshot of partners/subcontractors along with agreements with churches and state park. | No Concerns | None |
| 3.3: Family Needs Assessment | 1 | | | |
| 3.4: Evidence of Partnerships | 1 | | | |
| Task 4: Operation and Talent Management | | | | |
| 1.00 | | | | |
| 4.1: Safety | 1 | Safety assessments completed. Emergency phone numbers and safety protocols uploaded (e.g., procedures for inclement weather). | No Concerns | None |
| 4.1a: Safety Self-Assessment | 1 | Current staff handbook uploaded. | No Concerns | None |
| 4.1b: Evidence of Safety Protocols | 1 | Agreements uploaded. This is a small ISD and partners are challenging to find, but grantee met the requested number of 6. | No Concerns | None |
| 4.2: Staff Handbook for Policies and Procedures | 1 | | | |
| 4.3: Written Agreements between Partners, Subcontractors, Feeder Schools, Vendors, e | 1 | | | |



Findings Scale: Does Not Meet, Partially Meets, Meets, or Exceeds Expectations

4. Risk Assessment and Report

| | | | | | | |
|--|-------------|--|--|--|--|--|
| 9.1: Federal Assurances | 1 | | | | | |
| 9.1a: "No Texting While Driving" Policy | 1 | | | | | |
| 9.1b: Evidence of Daily and Free Nutritional Snack Provision | 1 | | | | | |
| 9.1c: Identification of and Accommodations for Special Populations | 1 | | | | | |
| 9.1d: Service for Private School Students | 1 | | | | | |
| 9.2: Quality Assurance Self-Assessment | 1 | | | | | |
| Task 10: Project and Center Plans | 1.00 | | | | | |
| 10.1: Project Plan | 1 | | | | | |
| 10.2: Center Plans | 1 | | | | | |
| OVERALL RESULT | 1.11 | | | | | |

Meets
 Uploaded no texting policy, supper menus for several months, policies for special needs students, and indication of no private school in area.

Self-assessment completed.

Meets
 Project Plan submitted.

Schedule posted with times and hours of operation uploaded.

No Concerns

No Concerns

No Concerns

No Concerns

None

None

None

None

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Grantee Response and Action Plan

| | Findings By Task | Planned Activities | Timeline |
|--|--|---|--|
| | <p>Findings By Task</p> | <p>- For tasks with a finding of Does Not Meet or Partially Meets Expectations, please provide a response for how the program will meet the requirements in the corresponding Planned Activities and Timeline columns. - For tasks with a finding of Meets or Exceeds Expectations, you are encouraged but not required to provide a response that demonstrates how the program plans to meet the expectation of continuous quality improvement.</p> <p>The information you provide should be a high-level action plan that serves as the grantee response. Briefly describe the activities that your team will undertake, or has already completed, to address recommended action steps, both for compliance and for continuous quality improvement. As you develop your plan, please consider questions including the following:</p> <ul style="list-style-type: none"> • What areas do you need and/or want to address for both required and recommended actions? • How will you prioritize these areas? • What actions will you take? • What preliminary or supporting action steps are needed to move your plan forward? • How will it happen? • Who will take responsibility for each step? • What resources are needed to accomplish the plan? | <p>Identify the timeline for implementing activities</p> |
| 1. School-Community Engagement | Meets Expectations (Response Optional) | | |
| 2. Intentional Activity Development | Meets Expectations (Response Optional) | | |
| 3. Family Engagement and Recruitment | Meets Expectations (Response Optional) | | |
| 4. Operation and Talent Management | Meets Expectations (Response Optional) | | |
| 5. Data Collection and Reporting Process | Exceeds Expectations (Response Optional) | | |
| 6. Fiscal Plan and Internal Monitoring | Meets Expectations (Response Optional) | | |
| 7. Sustainability Planning | Exceeds Expectations (Response Optional) | | |
| 8. Evaluation | Exceeds Expectations (Response Optional) | | |

Grantee Response and Action Plan

| | | Planned Activities | Timeline |
|---|--|--|--|
| | | <p>Findings By Task</p> <p>The information you provide should be a high-level action plan that serves as the grantee response. Briefly describe the activities that your team will undertake, or has already completed, to address recommended action steps; both for compliance and for continuous quality improvement. As you develop your plan, please consider questions including the following:</p> <ul style="list-style-type: none"> * What areas do you need and/or want to address for both required and recommended actions? * How will you prioritize these areas? * What actions will you take? * What preliminary or supporting action steps are needed to move your plan forward? * How will it happen? * Who will take responsibility for each step? * What resources are needed to accomplish the plan? | <p>Identify the timeline for implementing activities</p> |
| 9. Quality Assurance Tools | Meets Expectations (Response Optional) | | |
| 10. Project/Center Plans (C8) or Logic Models (C9) | Meets Expectations (Response Optional) | | |